Rivier University Computer Use Policy

Printed Name: _____   _____   _____
                            Last Name   First Name   Date of Birth

Circle One: STUDENT   FACULTY   STAFF   **Department** _____

Students, please circle one of each of the following:

Undergraduate or Graduate   Full-time or Part-time   Resident or Commuter   Day or Evening

As used herein, the term "resources" refers to any technology related property including computer networks, desktop computers, workstations, servers, printers, software, documentation/manuals, or any data stored within any device.

Rivier University strives to maintain the integrity of its computing resources and to provide an environment that reflects the university's mission and heritage. Those who make use of computing and network resources are required to use them in a manner consistent with the University's standard of conduct. Rivier University's computing resources are available to current faculty, staff, students, and other authorized users. To ensure personal privacy, the University does not routinely examine files in user accounts. However, these resources are the property of Rivier University and the university does not waive any of its property rights regarding these resources and specifically reserves the right to examine such files as it, in its sole discretion, determines appropriate for it to carry out its mission and responsibilities as it perceives them. To protect the integrity of the systems and protect legitimate users from the effects of unauthorized or improper use of these facilities/resources, the University maintains the authority to take any of several steps. These include, but are not limited to, the authority to limit or remove any account holder's access to computing resources; the authority to inspect, copy, remove or otherwise alter any data, file, or system resources that may undermine the proper use of that system; or any other steps deemed necessary to manage and protect the University's computer resources. This authority may be exercised with or without notice to the user. The University disclaims responsibility for any loss or damage to data or software or any other claimed losses or damages, and the user specifically waives any right to any and all losses and/or damages by using the university's resources that results from its efforts to enforce these rules.

The following list suggests some of the responsibilities that you accept if you choose to use the University's computing resources or network access that Rivier University provides:

- You may not intentionally seek information about, browse, copy, or modify files or passwords belonging to other people, whether at Rivier University or anywhere else.
- You are authorized to use only those resources to which you have specifically been granted access. If it is unclear whether you are authorized to access or use a particular resource, assume that you may not do so.
- You are NOT authorized to grant others access to your resources, including username/password.
- The University's policies on harassment apply to electronic displays and communications with the same force as they do to more traditional means of display and communication.
- You must not display, transmit, or store images, sounds or messages that are offensive or could create an atmosphere of discomfort or harassment for others.
- Messages, sentiments, or declarations sent as electronic mail or other postings must meet the same standards for distribution or display as tangible documents.
- You must not engage in activities that degrade computing or network performance in a manner that may prevent others from meeting educational or administrative objectives.
- You must not create or willfully disseminate computer viruses. You should be sensitive to the possibility of spreading viruses and should take steps to ensure your files are virus-free.
- You may not use the University's technology resources for private or commercial monetary gain.
- P2P software such as Limewire, Ares, KaZaA or any other variation of P2P software is not allowed on campus. Student's internet connections will be disabled if this is found on their machines.

The above statements are not intended to serve as an exhaustive list. Members of the University community are also expected to observe Federal, State and local laws, as well as the University's other regulations and policies.

Violations of this policy may result in expulsion or termination of employment or such other action as the University determines appropriate to the circumstances.

_____   _____   _____
Signature   **Date**   **Student or Employee ID #**