Rivier College
Service Learning Agreement

*PRINT Student Name*_____
*Phone where you may be reached: ( )*_____ *Email:*_____
*COURSE NAME*_____ _____ *SEMESTER, 20*_____

This contract between the student, the instructor, and the community partner will fulfill the following objectives:
The Instructor agrees to:

- Design and implement an appropriate service learning assignment related to the objectives outlined in the course syllabus. If the student provides a service learning proposal, the instructor has the option to accept, revise, or decline the proposal as deemed appropriate.
- Meet at least three times with the student to discuss the project and reflect on its connection with class objectives.
- Advise the student on various aspects of the projects as needed.
- Provide the student with timely and constructive feedback on their learning.

The Student agrees to:
Act in a professional manner, maintaining confidentiality, appropriate dress and professional demeanor at all times on site.

- Complete an appropriate service learning assignment.
- Meet at least three times during the semester with the professor to discuss the service learning assignment and reflect on its connection with class content.
- Read any required assignments and complete a journal that documents the 20 active service learning hours as well as reflects upon the experience.
- Present evidence of meeting course objectives through a final project, such as a paper, an oral presentation, or a portfolio.

The Community Partner agrees to:

- Assist the student in developing a specific service assignment that is in line with the agency's mission and the student's course. (This includes reviewing a copy of the course syllabus)
- Help the student to design a work schedule that is compatible with the agency's needs as well as the student's schedule.
- Assign a staff person to whom the student can go for consultation/assistance.
- Provide the student and instructor with timely and constructive feedback on the service assignment.

_____ _____
Signature of Student Date Signature of Instructor Date

_____ _____
Name of Community Partner, School, or Organization Signature of Community Partner Date

_____ _____
Project Description (literacy, tutor, mentor, mural, etc) Signature of Service Learning Coordinator Date

Student: In order to receive credit for service-learning, you must complete and return this agreement to the Service Learning Coordinator in St. Joseph Annex First Floor within first 3 weeks of semester. For more information, contact Service Learning Office, at (603) 897-8658.