



## TITLE IX STAFF TRAINING REQUIREMENTS\*

### Required Training for Title IX Coordinators pursuant to Title IX

1. The Definition of Sexual Harassment in section 160.30
2. The scope of the educational program or activity
3. How to conduct the informal resolution process (if the TIXC is conducting the process)
4. How to serve impartially by avoiding
  - a. prejudice of facts
  - b. conflicts of interest
  - c. bias

### Recommended Training for TIXC Coordinators

1. How to conduct the investigation and grievance process
2. How to use the technology used in the investigation and grievance process (hearings and appeals)

### Required Training for Investigators Pursuant to Title IX

1. The Definition of Sexual Harassment in section 160.30
2. The scope of the educational program or activity
3. How to serve impartially by avoiding
  - a. prejudice of facts
  - b. conflicts of interest
  - c. bias
4. Section 160.45(b)(6)'s prohibition on evidence about the complainant's sexual predisposition or prior sexual history.
5. How to create an investigation report that fairly summarizes relevant evidence

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### **Required Training for Decision Makers pursuant to Title IX**

1. The Definition of Sexual Harassment in section 160.30
2. The scope of the educational program or activity
3. How to serve impartially by avoiding
  - a. prejudgment of facts
  - b. conflicts of interest
  - c. bias
4. How to conduct the investigation and grievance process, including
  - a. hearings
  - b. appeals
5. How to use the technology used in the investigation and grievance process (hearings and appeals)
6. Section 160.45(b)(6)'s prohibition on evidence about the complainant's sexual predisposition or prior sexual history.

### **Required Training for Facilitators of Informal Resolution pursuant to Title IX**

1. The Definition of Sexual Harassment in section 160.30
2. The Scope of the educational program or activity
3. How to conduct the informal resolution process
4. How to serve impartially by avoiding
  - a. prejudgment of facts
  - b. conflicts of interest
  - c. bias

### **Required Training for Officials Who Conduct the Proceedings pursuant to VAWA**

1. Issues related to dating violence, domestic violence, sexual assault, stalking
2. How to conduct an investigation and hearing process that protects the safety of victims and promotes accountability

*\* This document was prepared in light of Federal law and best practices. Adapt pursuant to local law, and campus policies and procedures. Please use in conjunction with good judgment. Consult counsel prior to use.*

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