



### REQUIRED SEVIS REGISTRATION AND REPORTING

Please complete the form below. It is **mandatory** to check in with the International Student Advisor prior to the **beginning of each term**. Failure to check in on a timely manner will affect your F-1 status.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

SEVIS ID #: \_\_\_\_\_ Personal Email Address: \_\_\_\_\_

Physical Local Address (US)

Foreign Address (Abroad)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Local Telephone No.: \_\_\_\_\_

Foreign Telephone No.: \_\_\_\_\_

#### STUDENT STATUS

Circle Applicable Responses

NEW STUDENT

FULL TIME

OPT

OPT/STEM

PART TIME (Why are you below full time status?) \_\_\_\_\_

#### PASSPORT INFORMATION

\_\_\_\_\_  
Issuing Country

\_\_\_\_\_  
Passport Number

\_\_\_\_\_  
Expiration Date

#### VISA INFORMATION

\_\_\_\_\_  
Issuing Country

\_\_\_\_\_  
Visa Number

\_\_\_\_\_  
Expiration Date

#### TRAVEL/ADMISSION INFORMATION

\_\_\_\_\_  
I-94/Admission No.

\_\_\_\_\_  
Place of Entry into US

\_\_\_\_\_  
Date of Entry into US

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**EMERGENCY CONTACT**

Emergency contact in U.S. \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

Emergency contact in home country: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email address: \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_