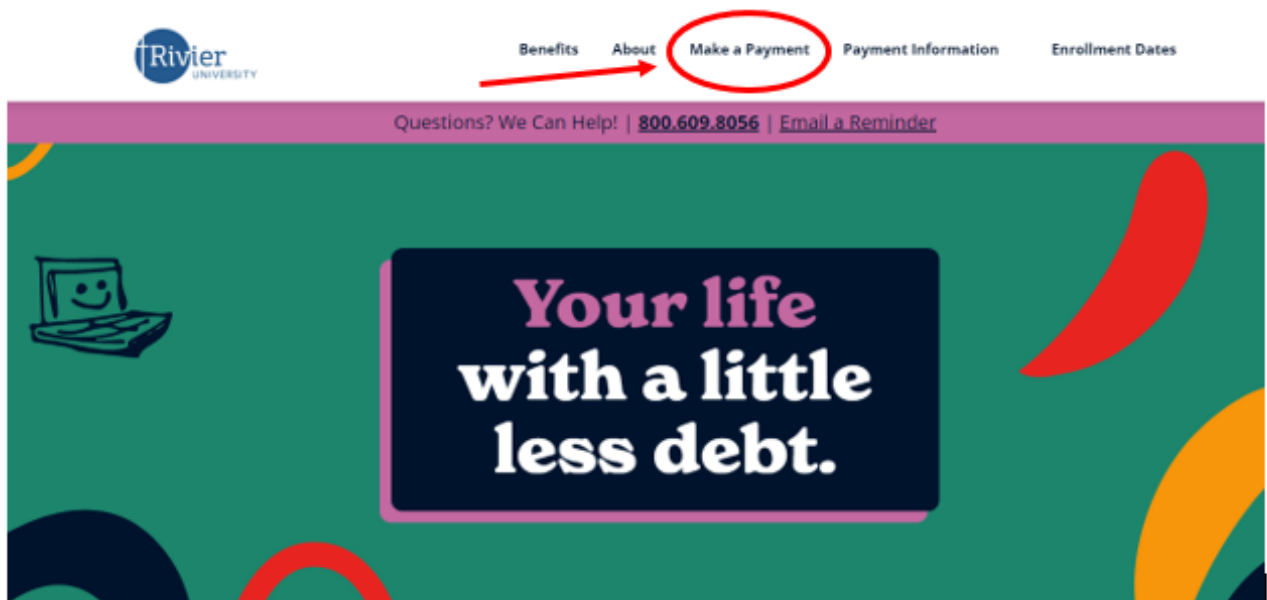


How to pay your library fine

Library fines or replacement fees may be paid online, in-person at the Office of Student Accounts/Business Office located in Adrienne Hall, or by mail.

Online (Bank Account or Credit Card)

1. Go to <https://mycollegepaymentplan.com/rivier>
2. Click on “Make a Payment.”



3. Go to the “Make a One-Time Payment” section of the page. Open the “Please Select a Payment” drop down menu and select “Miscellaneous Fees/Professional Studies.”

Make a One-Time Payment

One-time payments are payments not associated with, or applied to, an existing payment plan account.

Please Select a Payment ▾

Miscellaneous Fees/Professional Studies

4. Next, select the Term for payment, and the required fields will appear. Enter name, and select Rivier University affiliation (student, faculty, or staff). If student, enter ID# and select student type. Check the “Library Fines or Replacement Fees” box and enter the amount owed. Click “Submit”.



Miscellaneous Fees/Professional Studies 2.0

Term:

First Name

Last Name

All credit card and debit card payments include a 2.85% service fee per payment.

Are you a Student, Faculty or Staff?

Student Faculty Staff

Student ID (for students only)

Student Type (for students only)

Payment For Miscellaneous Fees/Professional Studies	Price:
<input type="checkbox"/> Duplicate Diploma - \$50.00	
<input type="checkbox"/> ID Card Deposit/Discretionary	
<input type="checkbox"/> ID Card Deposit/Printing	
<input checked="" type="checkbox"/> Library Fines or Replacement Fees	<input type="text" value="0.00"/> \$0.00
<input type="checkbox"/> Global Engagement Trip Payment	
<input type="checkbox"/> Student Activities Trip Payment	
<input type="checkbox"/> Senior Trip Payment	
<input type="checkbox"/> Senior Week	
<input type="checkbox"/> Other	

Submit

5. Enter your contact information and click “Next - Payment Method”.
6. Select payment method (Bank Account or Credit/Debit Card) and enter the required information. Please note that a 2.85% service fee will apply.
7. Select “I’m not a robot” and click “Continue.”
8. Click “Pay \$ Now”.

In-Person (Cash, Check or Money Order)

Fines can be paid in person at the Office of Student Accounts/Business Office located in Adrienne Hall. Checks/Money Orders should be made out to Regina Library and please include your name, Rivier ID# and "library fine" written in the memo line.

By Mail (Check or Money Order)

Checks/Money Orders should be made out to Regina Library and please include your name, Rivier ID# and "library fine" written in the memo line. Checks may be mailed to the following address: Office of Student Accounts, Rivier University, 420 South Main Street, Nashua, NH 03060.