



## POSITION DESCRIPTION

### ADJUNCT FACULTY –PRINCIPLES OF CHEMISTRY

Division: Arts and Sciences

Reports to: Dean of Arts and Sciences

Classification: Faculty

Revised: June 12, 2020

---

Reporting to the Dean of Arts and Sciences, the Adjunct Instructor of Principles of Chemistry is responsible for preparing pre-nursing students for the HESI Admission Assessment Exam or the TEAS Exam on Rivier University's Nashua, New Hampshire campus.

#### RESPONSIBILITIES

- The successful candidate will be responsible for teaching Principles of Chemistry is a 3.0 credit introductory course in the fundamental concepts in chemistry, including the structure of the atom, ionic and covalent substances, molecular interactions, general types of chemical reactions, acid/base chemistry and solutions, reaction rates and equilibrium, nuclear chemistry, and biochemistry.
- Candidate will provide face-to-face on campus instruction.
- Candidate must possess a keen interest and enthusiasm for teaching and mentoring undergraduate students as well as the ability to work effectively with students of all levels and abilities.
- Ability to work collaboratively with colleagues both in the department and throughout the University community.

#### SUPERVISION RECEIVED:

Direction and general supervision is received from the Dean of Arts and Sciences.

#### MINIMUM QUALIFICATIONS:

- Candidates must hold a Graduate degree or Doctorate preferred, or related terminal degree from an accredited college or university in an area of program need.
- Candidates must possess a keen interest and enthusiasm for teaching and mentoring students as well as the ability to work effectively with students of all levels and abilities.
- Applicants should demonstrate a commitment to undergraduate liberal arts education and career preparation.
- Applicant must possess the ability to work collaboratively with colleagues both in the Biology department and throughout the University community.

- Support the Mission of the University.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Communicate effectively in both oral and written form.
- Interact and collaborate professionally with faculty, students, and the general public.
- Plan, organize, prioritize, complete, and maintain designated tasks.
- Work and teach independently within designated timelines.
- Maintain privacy and confidentiality.
- Demonstrate computer literacy in software and internet-based applications.
- Ability to engage in critical thinking and exercise independent judgement.
- Ability to maintain confidentiality and manage confidential information.
- Ability to collaborate with other faculty and staff and maintain collegial relations.
- Computer skills and proficiency with a variety of computer applications including word-processing, on-line teaching and reporting platforms, as well as online calendaring and email.

This position classification has been defined as exempt and is not subject to the overtime provisions of the Fair Labor Standards Act (FLSA).