



Dual Enrollment Program
BISHOP GUERTIN HIGH SCHOOL *and* RIVIER UNIVERSITY
B.S. DEGREES IN BUSINESS MANAGEMENT, MARKETING, OR FINANCE

The purpose of this dual enrollment program is to offer transfer credits for specific business courses as outlined in the agreement that will provide a pathway for students to a Bachelor of Science degree in Business Management, Marketing, or Finance at Rivier University. Students who earn credits through this agreement will receive a Rivier University transcript.

Courses of Study:

Bishop Guertin High School students participating in this dual enrollment agreement will successfully complete courses that have been approved between Rivier University and Bishop Guertin High School in the areas of Business Management, Marketing, and Finance. The Rivier University courses approved for this agreement are:

- BUS175 – Principles of Management
- BUS180 – Business Communications
- BUS215 – Principles of Marketing
- BUS220 – Financial Accounting
- BUS240 – Personal Finance

Rivier University Business Management, Marketing or Finance program curriculum:

Please refer to the Rivier University Undergraduate Studies catalog for program curriculum and degree requirements, which can be viewed on the Rivier University website: www.rivier.edu.

Rivier University Responsibilities:

- Provide transfer credit for Bishop Guertin High School students successfully completing the approved courses with a grade of “B” or better
- Provide transfer credit for Project Running Start courses that meet agreement policy requirements
- Offer the opportunity for students to visit Rivier University
- Coordinate with Bishop Guertin High School faculty to monitor curriculum, syllabus and evaluation tools
- Ensure that the Rivier divisional dean or a designee reviews Bishop Guertin High School faculty resumes/curriculum vitae and official transcripts to confirm academic credentials of those teaching Rivier-specific college-level courses
- Conduct supervision and evaluation of each high school faculty member teaching the Rivier-specific courses at least once per academic year by the Rivier divisional dean or designee



Bishop Guertin High School Responsibilities:

- Provide courses that adhere to Rivier University's curriculum requirements
- Expose students to the opportunity available through the dual enrollment agreement with Rivier University
- Provide counseling for students and parents interested in postsecondary education at Rivier University
- Coordinate with Rivier faculty to review curriculum, syllabus, evaluation tools, and assessment methods
- Submit Bishop Guertin High School faculty resumes/curriculum vitae and official transcripts to the divisional dean at Rivier University
- Coordinate with Rivier University dean or designee to supervise and evaluate each high school faculty teaching a Rivier-specific course at least once per academic year
- Sponsor activities with Rivier University when possible

Student Responsibilities:

- Visit with Rivier University to learn about the Business Division program offerings
- Ensure that all prerequisites to Rivier University's Business Management, Marketing, or Finance program are successfully completed
- Ensure that all criteria and documents for the application for admission into the Business Management, Marketing, or Finance programs are met and submitted to the Rivier University Admissions Office in compliance with the Rivier University catalog requirements for admission.

This agreement is ongoing and is predicated on annual review by both parties, especially as it pertains to continued comparability of curriculum, syllabi and exams.