A Matter of Security

Rivier College emphasizes the security and well being of everyone in the campus community. A truly safe campus can only be accomplished through the cooperation of all students and employees.

If you've been the victim of a crime, do not hesitate to seek the supportive assistance of a member of the Student Development staff, faculty supervisor, colleague or a close friend.

Each member of the College community must assume responsibility by taking precautions to avoid becoming a victim. By using common sense, being alert, and demonstrating concern for fellow community members, we can substantially reduce the existence of unsafe conditions and the potential for crime.

The information prepared in this pamphlet will provide some basics about our community's efforts to make a difference. We invite you to join us in this effort.

The Department of Public Safety

The Rivier College Department of Public Safety coordinates security on the campus. Department personnel present a range of education, training, and experience in law enforcement. All are dedicated to maintaining the campus as a safe and pleasant place in which to live, work and study.

The objective of the Department of Public Safety is to prevent crimes and correct conditions that jeopardize the safety of the Rivier College community. Patrol of the main campus and areas owned by the College is conducted by foot, on mountain bike, and with the Public Safety vehicle 24 hours a day, 7 days a week on a year round basis. The Public Safety Office is located in the Dion Center on the main floor.

Relationship with Other Agencies

Members of the Rivier College Public Safety Department serve as agents of the College and are authorized to enforce all campus policies and regulations. Although the officers do not have powers of arrest, they work closely with the Nashua Police Department to enforce all local, state and federal laws.

All officers of the Rivier College Public Safety Department generate activity reports of all incidents, including local, state and federal violations. These reports are submitted to the Director of Public Safety for review.

Crime Reporting

To report a crime or other incident you believe requires the attention of the College administration, contact the Department of Public Safety. If the situation is of an urgent nature, such as a medical emergency, fire emergency or potentially serious crime or incident first contact other emergency services through the Emergency 9-1-1 System. Notification of College personnel should take place after the emergency authorities have been notified.

If you've been the victim of a crime, do not hesitate to seek the supportive assistance of a member of the Student Development staff, faculty supervisor, colleague or a close friend.

If a potentially dangerous situation may exist on or near the campus, the Department of Public Safety, using current notification methods, will issue an immediate warning to all campus constituencies.

Emergency Response and Notification

Rivier College has an emergency response plan covering many situations that may call for an emergency response, potentially including an evacuation of a building(s) or other area. These policies and plans are included in the Rivier College Crisis Management Plan & Supporting Documents manual. Rivier College considers a “crisis” to be any condition or situation that directly disrupts the College’s ability to continue normal operations in whole or substantial part and that requires immediate, dynamic action to enable the College to resume normal operations within the shortest time possible. Copies of this manual are located in strategically placed locations throughout campus, including the Public Safety Office and the crisis meeting room.

Members of the Crisis Management Planning Committee meet on a monthly basis to update policies and plans and to conduct training. Training is also provided to other members of the College who have a vital role in emergency response.

Students, faculty and staff are given the opportunity to register for the College’s emergency notification system. The 3n (National Network Notification) system allows the administration to send text and voice messages as well as e-mail to all registered users in the event of an emergency or crisis. All students, faculty and staff are given several opportunities to register during the academic year, including the start of each semester.

The residence halls are also equipped with a public address system which can be used in the event of an emergency response or evacuation.

The emergency notification system is tested at least on an annual basis.

Crime Prevention

Rivier College emphasizes the security and well being of everyone in the campus community. Public Safety Officers who have received specialized training offer various programs and services to minimize or eliminate the chance for criminal opportunities. These programs include personal security escorts, crime prevention presentations, sexual assault prevention programs, RAD, parking lot security and the Operation Identification program. The programs are offered year round and are open to all community members. Some areas of the College are also covered by a video security system. Students and staff are encouraged to contact the Public Safety Office for information on these and other programs.

Building Security

Access by students, faculty, and staff to campus facilities is on a scheduled basis. The general public can attend cultural and recreational events on campus, with their access limited only to the facilities in which the events are being held.

Access to the residence halls is limited to the residents and their authorized guests according to Residence Life policies.

Residence Halls

Residence hall security is a cooperative effort between the Department of Public Safety and Office of Residence Life. Members of the Residence Life Staff, who live in the residence halls and are on call 24 hours a day, receive thorough training in the enforcement of residence hall safety and security policies. Students and their guests must adhere to College procedures regarding residence hall access. Desk attendants are assigned in each of the residence halls to monitor the entrance of residents and their guests. Some of the entrances are also monitored by a video security system. A telephone is available at the desk to contact with the Department of Public Safety or members Residence Life Staff.

College employees have access to residence halls only when necessary.

Alcohol and Drug Policy

Rivier College is committed to the education of its community regarding alcohol and drug use and abuse. Failure to comply with the New Hampshire State Law or Rivier College Policy may result in a range of penalties including referral to a treatment program, loss of on-campus housing privileges, suspension, expulsion, termination of employment, and/or prosecution by the State of New Hampshire.

Sex Offender Registration

Any questions about registered sex offenders should be directed to:

Chief of Police
Nashua Police Department
1 Panther Drive
Nashua, NH 03060

Sexual Assault Policy
Rivier College is a community of trust whose very existence depends on strict adherence to standards of conduct set by its members. Sexual assault is a serious, violent crime, and when it occurs at the College, it is also a flagrant violation of these standards.

If you are the victim of a sexual assault get help as soon as possible. Persons who are the victim of a sex offense on campus may report the incident to the Department of Public Safety. Department of Public Safety personnel can also assist you in contacting the Nashua Police Department if you so desire. If the crime occurred off campus the Department of Public Safety personnel can also assist you in contacting the Nashua Police or other appropriate law enforcement agency.

It is the victim’s choice whether or not to talk to the police. A victim may also report the crime to another member of the Rivier College community such as a Residence Life staff member, a member of the Counseling Center or the Human Resource Office. The Vice President for Student Development gets notified of the incident.

Victims of a sexual assault should seek medical attention because of the risk of sexually transmitted diseases, pregnancy, in order to determine the presence of a physical injury, and/or to obtain evidence to help in the investigation. Not seeking medical attention could have physical, emotional and legal consequences. Area hospitals have trained personnel to deal with sexual assaults. Before going to the hospital do not change clothes, shower, wash or use the bathroom. Such activities may result in evidence being lost or otherwise compromised.

If an offense involves another student, in addition to criminal prosecution, disciplinary action may be initiated by the College. The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding. The outcome of the proceedings will be provided to both the accuser and the accused. Sanctions may include a wide range of results including counseling, suspension or expulsion. Student victims may also request changes in college classroom and/or living arrangements, and those requests will be granted when such changes are reasonably available. Additional information regarding College procedures is contained in the Student Handbook.

If you are the victim of a sexual assault you may be feeling a number of strong emotions and/or experiencing various physical problems. If you would like to talk to someone about what happened, support services are available to you. Assistance and counseling for victims of sexual assault is available on campus at the Counseling Center. Other outside agencies are also available for assistance.

**Sexual Harassment**

As a matter of institutional policy, Rivier College will not tolerate any behavior, verbal or physical, by any member of the College community that constitutes sexual harassment of any employee or student. Violations may lead to disciplinary action, including suspension or termination.

**Firearms and Weapons**

The possession or use of any firearm, weapon, deadly weapon or other dangerous or flammable material is strictly forbidden on the property owned or operated by Rivier College. “Deadly Weapon” is defined to be any firearm, knife, other substance or thing which, in the manner it is used, intended to be used, or threatened to be used, is known to be capable of producing death or serious bodily injury.
Personal Security Tips

When walking or jogging . . .
- Go with someone
- Stay away from isolated areas
- Try to stay near streetlights
- Hold your purse or briefcase tightly and close to your body
- Put your wallet in a front pocket, rather than a back pocket
- Dress sensibly! Tight pants, clogs, or high heels make movement difficult

If you’re being followed . . .
- Cross the street or change direction
- Keep looking back so the person knows you can’t be surprised
- Go to a well-lighted area, enter a store, house, residence hall, classroom, or library—anywhere there are people
- Notice and remember as much as possible about the person so you can give a good description

Where you live . . .
- Keep your doors locked at night
- Don’t let strangers in
- Don’t leave your door unlocked for someone planning to come back later
- Do not prop open building doors

Protect personal and College property . . .
- Lock your door every time you leave
- Don’t store your purse in an unlocked desk drawer
- Don’t leave your belongings unattended in classrooms, libraries, hallways, or gym facilities

If you are working or leaving class late . . .
- Keep your office door locked
- Lock all doors behind you when entering or exiting at night

Protect your car . . .
- Lock your car and take the keys
- Lock valuables in the trunk
- Park in well-lighted areas

Crime Statistics

The Annual Crime Report is compiled from the incidents reported to the Public Safety Office and is prepared at the conclusion of the calendar year. A request is also made to the Nashua Police Department for all related criminal offenses that have occurred in the area of the campus. The Public Safety Department gathers statistics from the Director of Residence Life and other departments on campus to ensure the yearly statistics are accurate. Rivier College complies with the Campus Security Act of 1990. For more information on crime statistics or the Public Safety Department call our office at 888-1666 or check our website at www.rivier.edu/administration/publicsafety/default.htm

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Important Telephone Numbers

FOR ALL EMERGENCIES . . . . . . 911
Rivier College Public Safety . . . . . 888-1666
(non-emergency). . . . . . . . . . 897-8888

Yellow Help Call Boxes that contact the Department of Public Safety are located throughout the campus